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FORM NUMBER	CURRENT DATE	FORM TITLE	LAST ORDER DATE	NEEDED	NOT NEEDED
BLM		*nbcweb.blm.gov			
1112-03	10/84	Job Hazard Analysis	11/95		
1112-04	03/93	Employee Report of Unsafe or Unhealthful Working Condition	10/95		
1114-04	04/92	Individual Volunteer Services Agreement	01/99		
1114-07	01/88	Volunteer and Hosted-Worker Report	10/95		
1114-09	09/91	Volunteer Appreciation Certificate	09/99		
1165-68	12/87	Public Lands Under Exclusive Jurisdiction of BLM	10/98		
1221-02	06/69	Manual Transmittal Sheet	06/93		
1223-06	04/77	Forms Requisitioning Control Card	07/01		
1223-07	09/84	Request for a New or Revised Form	05/95		
1260-10	03/89	User Master Catalog and Charge Code Action Request	06/86		
1264-03	10/99	Individual Computer User's Statement of Responsibility w/General Rules	02/00		
1271-01	08/94	Official File Cover, Blue (FY 2003)	06/02		
1271-01a	05/95	Official File Cover, Salmon (FY 2004)	08/03		
1271-01b	06/92	Official File Cover, Yellow (FY 2001)	09/00		
1271-01c	02/93	Official File Cover, Pink (Long Term Permanent Records)	10/02		
1271-01d	04/93	Official file Cover, Green (FY 2002)	08/03		
1272-07	08/89	Records Request (National Archives)	11/90		
1273-02	10/84	Proprietary/Confidential Information (Record Cover)	07/01		
1274-07	01/65	Future Action Suspense Card	12/98		
1274-11	06/74	Examination of Case/Card Record Request	08/96		
1275-07	12/94	Request for Use of Land Status and Use Records	03/02		
1279-01	06/82	Periodical Index Card	02/94		
1279-02	04/79	Library Search Request	02/98		
1279-03	06/84	Borrower's Card	08/03		
1310-05	09/86	Document Face Sheet	12/98		
*1310-11	11/89	Construction Project Completion Report	11/95		
1323-01	06/83	Reimbursable Project Log	09/00		
1323-02	02/85	Right-of-Way Cost Recovery Category and Fee Determination Record	09/00		
1340-02	09/84	Final Salary Clearance Report	11/01		
1340-14	06/99	Supplemental Time and Attendance Report	06/01		
1370-16	09/64	Un-deposited Remittances Register	10/97		
1370-21	10/64	Notice of Return of Remittance	07/98		

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FORM NUMBER	CURRENT DATE	FORM TITLE	LAST ORDER	NEEDED	NOT
			DATE		NEEDED
1370-32	01/95	Land Acquisition Voucher Certificate	10/03		
1380-01	01/85	Personnel Travel Data	02/94		
1380-06	12/89	Employee Application for Reimbursement of Expenses Incurred Upon	02/98		
		Sale or Purchase (or Both) of Residence Upon Change of Official Station			
1380-07	04/85	Employee and Immediate Family Subsistence Expenses	01/96		
1380-09	10/76	Employment Agreement	01/00		
1382-02	08/86	Request for Contractor Provided Relocation Services	01/96		
1400-12	03/74	Certificate of Training	10/98		
1400-56	04/73	CPDF Supervisory and Educational Questionnaire	07/97		
1400-64	02/78	Overtime/Holiday Pay Request and Authorization	09/94		
1400-68a	03/84	Candidate Referral Roster	04/95		
1400-70	11/69	Special Achievement Award	04/99		
1400-71	06/88	Personal Emergency Information Card	07/03		
1400-72	10/93	Basic Workweek Request	04/02		
1400-73	08/70	Incentive Awards Program (Suggestions)	06/92		
1400-75	05/97	Name Plate (Meetings/Training/etc)	04/03		
1400-86a	10/84	Supervisor's Employee Appraisal	07/95		
1400-93	04/76	Appreciation Award	03/93		
1400-94	02/88	Applicant Log and Qualifications Rating Sheet	02/95		
1400-98	05/84	Position Analysis Worksheet	02/95		
1400-99	03/84	Rating Plan	07/01		
1400-100	04/84	Candidate Rating Sheet	07/97		
1400-105	12/84	Explanation of Prohibitions for BLM Employees	07/97		
1400-110	05/94	On-the-Spot Award	10/96		
1510-05	11/94	Procurement Request	11/95		
1510-07	**03/96	Notice to Proceed	12/01		
1510-10	04/98	Certificate for Contract Payment/Invoice	04/96		
1510-30	**06/01	Pre-work Conference Record and Contractor's Authorization	02/00		
1510-42	04/96	Oral Quotations	05/98		
1510-48	03/76	Special Conditions	09/95		
1510-53	02/91	Small Purchase Pricing and Negotiation Memorandum	07/99		
1510-55	12/85	Contract Estimate Work Sheet	05/96		
1510-57	09/96	Contract Diary	02/00		

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FORM NUMBER	CURRENT DATE	FORM TITLE	LAST ORDER	NEEDED	NOT
			DATE		NEEDED
1510-57a	08/86	Contract Diary Continuation Sheet	09/91		
1510-58	12/85	Notice of Noncompliance/Instruction to Contractor	10/02		
1510-59	10/94	Labor Compliance Interview	10/02		
1511-01	02/89	Assistance Agreement	11/97		
1511-02	02/89	Amendment of Request for Application/Modification of Assistance Agreement	04/99		
1520-10	03/99	Request for Use of Government Vehicle	11/99		
1520-27	05/97	Request for Overnight Storage of Government Vehicle at Employee's Residence	01/99		
1520-34	**07/98	Available Property Report	07/97		
1520-42	06/01	Utilization Record	07/03		
1541-01	09/88	Short Note Transmittal	03/93		
1542-02	10/92	Mailing Label	06/03		
*1550-08	**09/02	05/03			
*1556-01	**04/01	Printed Materials Distribution Section Publications Requisition Form	01/95		
1681-03	**07/98	Reimbursable Work Job Authorization	01/99		
1788-01	04/87	Request and Authorization to Attend Non-Government Meeting	04/87		
1822-04	**09/87	Cash Bond (Assured Payment)	12/93		
1842-01	04/02	Information on Taking Appeals to the Board of Land Appeals	11/99		
*1842-02	07/99	Memorandum – Board of Land Appeals	02/00		
1850-01	03/74	Transmittal of Contest or Other Proceeding for Hearing	04/93		
1860-01	07/99	Mineral Entry Final Certificate	04/00		
1860-1a	10/90	Second Half – Mineral Entry Final Certificate	12/93		
1860-1b	10/90	Continuation Sheet – Mineral Entry Final Certificate	02/91		
1860-1c	10/90	Supplemental Patent Second Half – Mineral Entry Final Certificate	12/93		
1860-02	**03/89	Certificate (Compliance w/Acts of)	12/93		
1860-08	08/99	Letter of Patent	02/00		
1860-10	08/99	Letter of Patent – Continuation Sheet	02/00		
2060-03	08/93	Certificate of Inspection and Possession	10/95		
2520-01	**11/01	Desert Land Entry Application	08/99		
2530-02	08/70	Certificate of Allotment	03/99		
2540-01	**11/00	Color-of-Title Application	09/99		
2540-02	**11/00	Conveyances Affecting Color or Claim of Title	08/99		

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FORM NUMBER	CURRENT DATE	FORM TITLE	LAST ORDER	NEEDED	NOT
			DATE		NEEDED
2540-03	**11/00	Color-of-Title Tax Levy and Payment Record	08/99		
2740-01	**11/00	Application for Land for Recreation or Public Purposes	02/99		
2800-16	02/89	Right-of-Way Surety Bond	12/93		
2800-17	02/89	Right-of-Way Personal Bond, Cash and Book Entry Deposits	12/93		
2910-01	**05/01	Public Airport Lease	10/95		
2912-01	**05/01	Recreation or Public Purposes Lease	12/93		
2920-01	11/01	Land Use Application and Permit	03/02		
3000-02	**11/01	Competitive Oil and Gas or Geothermal Resources Lease Bid	03/02		
3000-03	**02/02	Assignment of Record Title Interest in a Lease for Oil and Gas or	08/01		
2000.2	02/02	Geothermal Resources	02/02		
3000-3a	02/02	Transfer of Operating Rights (Sublease) in a Lease for Oil and Gas or Geothermal Resources	02/03		
3000-04	06/88	Oil and Gas or Geothermal Lease Bond	03/01		
3000-4a	06/88	Oil and Gas or Geothermal Exploration Bond	09/88		
3060-01	07/84	Mineral Report	04/99		
3100-07	11/70	Title Report Request	08/03		
3100-11	10/92	Offer to Lease and Lease for Oil and Gas	10/00		
3104/03	07/74	Statewide or Nationwide Mineral Lease Bond	04/99		
3108-02	11/90	Notice Oil and Gas Lease Terminated	10/95		
3108-02a	11/90	Notice Oil and Gas Lease Terminated Class II Reinstatement Procedures	05/89		
3108-02b	02/89	Notice Oil and Gas Lease Terminated Class I Reinstatement Procedures	05/89		
3200-09	11/01	Notice of Intent to Conduct Geothermal Resource Exploration Operations	03/02		
3200-24	11/01	Offer to Lease and Lease for Geothermal Resources	02/02		
3260-02	09/01	Geothermal Drilling Permit	03/02		
3260-03	09/01	Geothermal Sundry Notice	03/02		
3260-04	09/01	Geothermal Well Completion Report	03/02		
3260-05	09/01	Monthly Report of Geothermal Operations	03/02		
3504-04	09/70	Statewide or Nationwide Personal Mineral Bond for Prospecting Permits and Leases	12/93		
3510-01	08/02	Prospecting Application and Permit	04/03		
*3600-09	**04/02	Contract for the Sale of Mineral Materials	03/00		
3830-02	**02/03	Maintenance Fee Waiver Certification	03/00		

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FORM	CURRENT		LAST	MEEDED	NOT
NUMBER	DATE	FORM TITLE	ORDER DATE	NEEDED	NOT NEEDED
3830-03	**02/03	Notice of Intent to Locate a Lode or Placer Mining Claim(s) and/or a	03/00		TELDED
	3_,32	Tunnel Site(s) on Lands Patented Under the Stock Raising Homestead Act			
		of 1916, as Amended by the Act of April 16, 1993			
3860-02	07/81	Certificate of Title on Mining Claims	03/97		
3860-05	**02/01	Application for Survey of Mining Claim	10/95		
3860-11	03/91	Certificate of Expenditures, Improvements, and Mineral Survey	12/93		
3890-01	11/89	Mineral Sample Record	04/99		
3890-03	11/91	Placer Sample Field Record	04/99		
4120-09	10/89	Proffer of Monetary Contribution	12/01		
4710-10	**10/02	Application for Adoption of Wild Horses(s) or Burro(s)	07/02		
8370-01	**01/02	Special Recreation Application and Permit	12/99		
9110-08	09/78	Major Culvert Condition Survey Record	07/86		
9110-8a	09/78	Bridge Condition Survey Record	09/95		
9130-03	**04/01	Bureau Sign Shop Requisition	09/95		
9230-10	03/94	Initial Report of Unauthorized Use	10/95		
9230-14	09/93	Notice and Order to Remove Unauthorized Structures/Property	10/95		
9230-24	02/93	Unauthorized Use Investigative Report	10/95		
9260-03	08/93	Inventory Record (Property/Evidence)	08/95		
9260-06	09/96	Evidence Storage Facility Log	05/02		
9260-07	08/93	Evidence Label	01/99		
9260-08	09/93	Investigative Report	08/96		
9260-11	09/96	Request for Special funds	08/98		
9260-12	09/96	Administratively Uncontrollable Overtime Report	08/98		
9260-13	**02/02	Advice of Rights	08/02		
9260-14	09/96	Consent to Search	08/98		
9260-16	09/96	Domiciled Vehicle Use Log	07/98		
9260-18	04/94	Voluntary Statement	04/95		
9260-18a	04/94	Voluntary Statement (Continuation Sheet)	04/95		
9260-18b	04/94	Voluntary Statement (Signature Sheet)	04/95		
9260-19	09/96	Source of Information Personal History	08/98		
9260-20	09/96	Source of Information Ledger	08/98		
9260-21	09/96	Source of Information Agreement and Waiver	08/98		
9260-22	09/96	Purchase of Information/Evidence Transaction Receipt	08/98		

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FORM NUMBER	CURRENT DATE	FORM TITLE	LAST ORDER DATE	NEEDED	NOT NEEDED
*9260-30	09/96	Firearms Qualification/Familiarization Record	08/98		
BLM Denver					
SC-1510-61	06/94	Service Center Branch of Procurement Bidder Application for Work in the State of – California – etc.	08/95		
Compensation Act Forms		*www.dol.gov/esa			
*CA-1	04/99	Federal Employee's Notice of Traumatic Injury and Claim for Continuation of Pay/Compensation	12/02		
*CA-3	06/88	Report of Termination of Disability and/or Payment	09/97		
*CA-7	**11/99	Claim for Compensation	12/99		
CA-10	08/87	What a Federal Employee Should Do When Injured at Work	08/96		
CA-11	10/88	When Injured at Work (pamphlet)	08/96		
CA-13	07/87	Notice to Employee (re OWCP Benefits) (wallet card)	10/00		
CA-16	01/97	Authorization for Examination and/or Treatment	10/01		
CA-17	01/97	Duty Status Report	09/97		
Department of Interior		*nbcweb.blm.gov			
DI-1	07/94	Requisition	02/98		
DI-1a	12/61	Requisition (Continuation Sheet)	11/91		
DI-17		Special tag	02/00		
DI-83	01/72	Notice of Assignment	11/95		
DI-84	01/72	Instrument of Assignment	03/95		
DI-103	06/88	Report of Survey	07/97		
DI-103a	06/88	Certificate of Unserviceable Property	04/98		
DI-104	06/88	Transfer of Property	03/97		
*DI-105	05/88	Receipt for Property			
DI-451	02/96	Award Certification	09/98		
DI-550	08/91	Publications Approval Request and Control Document	03/92		
DI-570	07/65	Employee Claim for Loss or Damage to Personal Property	02/00		
DI-1866	09/82	Request for Reprographic Equipment	03/99		

*Electronic Form Available

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FORM NUMBER	CURRENT DATE	FORM TITLE	LAST ORDER DATE	NEEDED	NOT NEEDED
DI-1935	01/03	Applicant Background Survey	08/01		
Dept. of Treasury		*www.fms.treas.gov			
*FMS-2231	11/92	Fast Start Direct Deposit	02/00		

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FORM NUMBER	CURRENT DATE	FORM TITLE	LAST ORDER DATE	NEEDED	NOT NEEDED
GPO Forms		*nbcweb.blm.gov			
*GPO-2511	01/89	Print Order	09/97		
GSA Forms		*www.gsa.gov			
*GSA-2957	03/88	Reimbursable Work Authorization	11/94		
Dept. of Justice					
I-9	11/91	Employment Eligibility Verification	07/97		
OAS Forms					
OAS-87	02/76	Helicopter Power Check Turbine Engine	07/97		
Optional					
Forms	01/05	*www.gsa.gov	0.6/0.6		
*OF-8	01/85	Position Descriptions	06/96		
*OF-11	07/87	Reference Request – Federal Records Centers	12/90		
*OF-41	01/94	Routing and Transmittal Slip	08/02		
OF-99	07/90	Fax Transmittal	06/97		
OF-288	03/83	Emergency Firefighter Time Report	03/03		
OF-294	10/84	Emergency Equipment Rental Agreement	01/90		
*OF-306	**01/01	Declaration for Federal Employment	01/01		
OF-333	09/90	Procurement Integrity Certification	11/95		
*OF-363	07/94	Memorandum of Call	02/02		
*OF-612	09/94	Optional Application for Federal Employment	09/01		
SB Form					
SB-2152		United States Savings Bonds – Authorization for Purchase and Request for Change	07/99		
Standard		**************************************			
Forms	02/00	*www.gsa.gov	06/05		
*SF-15	02/90	Application for 10-Point Veteran Preference	06/95	l	

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FORM NUMBER	CURRENT DATE	FORM TITLE	LAST ORDER DATE	NEEDED	NOT NEEDED
*SF-18	06/95	Request for Quotation	09/97		TULLDED
*SF-30	10/83	Amendment of Solicitation/Modification of Contract	02/00		
*SF-33	**09/97	Solicitation, Offer and Award	07/98		
*SF-39	11/88	Request for Referral of Eligibles	08/99		
*SF-52	07/91	Request for Personnel Action	11/99		
*SF-61	**08/02	Appointment Affidavits	10/93		
*SF-71	12/97	Request for Leave or Approved Absence	11/95		
SF-78	10/69	Certificate of Medical Examination	03/03		
*SF-85	09/95	Security Investigation Data Non/Sensitive	03/02		
*SF-85P	09/95	Questionnaire for Public Trust Positions	03/02		
*SF-86	09/95	Questionnaire for National Security Positions	08/98		
*SF-86A	09/95	Continuation Sheet for Questionnaires SF-86, SF-85P, and SF-85	04/96		
SF-87	02/02	Fingerprint Chart			
*SF-91	02/93	Motor Vehicle Accident Report	07/95		
*SF-94	02/83	Statement of Witness	11/95		
*SF-95	07/85	Claim for Damage, Injury, or Death	07/99		
*SF-98	02/73	Notice of Intention to Make a Service Contract and Response to Notice	08/83		
*SF-98a	02/73	Notice of Intention to Make a Service Contract and Response to Notice (Attachment A)	11/98		
*SF-122	06/74	Transfer Order Excess Personal Property	02/95		
*SF-129	**12/96	Solicitation Mailing List Application	11/95		
*SF-135	07/85	Records Transmittal and Receipt	05/96		
*SF-144	10/95	Statement of Prior Federal Service	01/99		
SF-177	09/84	Statement of Physical Ability for Light Duty Work	01/99		
*SF-180	**02/02	Request Pertaining to Military Records	06/95		
*SF-181	05/82	Race and National Origin Identification	11/97		
*SF-182	12/79	Request, Authorization, Agreement and Certification of Training (5-Part)	10/97		
SF-182	12/79	Request, Authorization, Agreement and Certification of Training (10-Part)	04/00		
*SF-252	10/83	Architect-Engineer Contract	11/95		
*SF-254	11/92	Architect-Engineer and Related Services Questionnaire	09/95		
*SF-255	11/92	Architect-Engineer and Related Services Questionnaire for Specific Project	11/92		
*SF-256	08/87	Self-Identification of Handicap	04/98		

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FORM NUMBER	CURRENT DATE	FORM TITLE	LAST ORDER	NEEDED	NOT
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*SF-258	09/95	Agreement to Transfer Records to the National Archives of the United States	11/97		
*SF-279	**01/02	Federal Procurement Data System (FPDS) Individual Contract Action Report	03/97		
*SF-298	**08/98	Report Documentation Page	03/98		
*SF-362	**05/97	U.S. Government Freight Loss/Damage Claim	01/92		
*SF-1012	10/77	Travel Voucher	06/02		
*SF-1080	04/82	Voucher for Transfers Between Appropriations and/or Funds	09/98		
*SF-1081	09/82	Voucher and Schedule of Withdrawal and Credits	05/96		
*SF-1152	11/91	Designation of Beneficiary	03/00		
*SF-1153	04/82	Claim for Unpaid Compensation of Deceased Civilian Employee	05/95		
*SF-1164	11/77	Claim for Reimbursement for Expenditures on Official Business	11/91		
*SF-1198	03/82	Request by Employee for Allotment of Pay for Credit to Savings Account With a Financial Organization	01/97		
*SF-1199A	06/87	Direct Deposit Sign-Up Form	07/97		
*SF-1413	06/89	Statement and Acknowledgement (Contractor)	01/96		
*SF-1420	10/83	Performance Evaluation – Construction Contracts	09/94		
*SF-2800	**05/00	CSRS Application for Death Benefits	07/97		
*SF-2801	01/90	CSRS Application for Immediate Retirement Under the Civil Service Retirement System	08/03		
*SF-2802	01/91	CSRS Application for Refund of Retirement Deductions	11/93		
SF-2802B	01/91	CSRS Current/Former Spouse's Notification of Application for Refund of Retirement Deductions	11/93		
*SF-2803	06/92	CSRS Application to Make Deposit or Redeposit	04/95		
*SF-2804	**01/95	CSRS Application to Make Voluntary Contributions	02/94		
*SF-2808	02/99	CSRS Designation of Beneficiary	11/01		
*SF-2809	07/99	Employee Health Benefits Election Form	01/02		
*SF-2810	06/95	Notice of Change in Health Benefits Enrollment	07/01		
*SF-2817	06/00	FEGLI Life Insurance Election	10/02		
*SF-2818	05/01	FEGLI Continuation of Life Insurance Coverage	10/01		
*SF-2819	05/95	FEGLI Notice of Conversion Privilege	12/97		
*SF-2821	05/95	FEGLI Agency Certification of Insurance Status	09/98		
*SF-2822	**01/02	FEGLI Request for Insurance	12/92		

*Electronic Form Available

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			DATE		NEEDED
*SF-2823	04/01	FEGLI Designation of Beneficiary	12/01		
*SF-3102	**06/02	FERS Designation of Beneficiary	05/02		
*SF-3104	05/98	FERS Application for Death Benefits	02/99		
*SF-3104B	05/98	FERS Documentation and Elections in Support of Application for Death Benefits When Deceased Was an Employee at the Time of Death	02/99		
*SF-3106	08/00	FERS Application for Refund of Retirement Deductions	02/99		
SF-3106A	03/96	FERS Current/Former Spouse's Notification of Application for Refund of Retirement Deductions	03/02		
*SF-3108	11/00	FERS Application to Make Service Credit Payment	07/92		
*SF-3881	12/90	ACH Vendor/Miscellaneous Payment Enrollment Form	02/99		